

TIMBERING EXEMPTION NOTIFICATION FORM

West Virginia Division of Forestry

See Instruction sheet for detailed information.

A. **Exemptee's Name:** _____
 Address: (Street or P.O. Box) _____
 City: _____ State: _____ Zip Code: _____
 Contact Person: _____ Telephone Number: _____
 Exemption Number: _____

B. **Location of Logging Operation:**
 County: _____ Nearest Town: _____
 Attach a Topographic map (USGS 7.5 minute series) with the harvest area outlined and the planned locations of haul roads, log landing/landings and stream crossings marked. If you need assistance please contact your closest DOF Regional office as listed on the last page of this form.

(For DOF Use Only)
 Official designated watershed: _____
 UTM Coordinates at Landing : (NAD 27) _____ E/W _____ N/S _____

C. **Harvest Method (in acres)/ Note-- List only actual acres being harvested:**

	Acres		
1) Single tree or group selection (marked tree, variable diameter limits or under forester's guidance)	_____		
2) Landowner's choice or diameter limit _____ inches Stump or Diameter	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Stump or DBH</td> <td style="padding: 2px;">_____</td> </tr> </table>	Stump or DBH	_____
Stump or DBH	_____		
3) Even-aged harvest (clear-cut, seed tree or shelter wood)	_____		
4) Pre-harvest activities (road construction or reconstruction)	_____		
Total:	_____		

D. **Severance Tax:** (If different from Section A)
 Severance Tax will be paid by:
 Name: _____ Phone: () _____
 Address: (Street or P.O. Box) _____
 City: _____ State: _____ Zip Code: _____

E. **Planned Starting Date:** _____ **Planned Completion Date:** _____
**** Note: Anytime the logging operation is shut down more than seven(7) days before the planned completion date or if an extension of this notification is needed, call the appropriate WVDOF office (see page 3).**

F. **Certified Logger in Charge:**
 I understand that as I am harvesting under a Timber Harvesting Exemption that I am not subject to attaining and maintaining Certified Logger status as required by the Logging Sediment Control Act, but that I still have a legal responsibility to follow all of the Best Management Practices as listed in section I.

H. **Property owner, if different from Section A:**
 Name: _____
 Address: (Street or P.O. Box) _____
 City: _____ State: _____ Zip Code: _____
 Agent or Forester: _____ Phone: () _____

I. **Best Management Practices:**

The following BMP's will be used during the operation. If a BMP cannot be used, state why and explain your alternative. Mark an "X" by number if yes. If no, explain your alternative.

Remember: No skidding in or through streams!

- _____ 1 Leave at least a 100' SMZ between perennial and intermittent streams, roads and landings. Leave at least a 25' SMZ between ephemeral streams, roads and lands. **Explain alternative:**

- _____ 2 Will not construct haul roads in excess of 10% grade, except up to 15% grade for no more than 200' when necessary. **Explain alternative:** _____

- _____ 3 Will not construct skid roads in excess of 15% grade except for short segments that will not exceed 20%. **Explain alternative:** _____

- _____ 4 Gravel up to 200' of all haul roads where they enter public highways. **Explain alternative:** _____

- _____ 5 Construct all log landings as small as practical and keep them outside the SMZ. **Explain alternative:** _____
- _____ 6 Water will be diverted from landings using ditches, culverts, water bars, straw bales or silt fence. **Explain alternative:** _____

- _____ 7 When roads cannot be out-sloped, ditch water off the road and use proper size culverts at specified intervals. **Explain alternative:** _____
- _____ 8 On unditched roads, use broad-based dips and/or grade breaks at specified intervals. On roads in excess of 10%, use open-topped pipe culverts, turn outs, or grade breaks to direct water off road. **Explain alternative:** _____
- _____ 9 Temporary water bars or turn outs will be placed on skid roads to control potential erosion during temporary shutdown periods including overnight and weekends. **Explain alternative:**
- _____ 10 Permanent water bars will be installed at the specific intervals on all skid roads as soon as the road is no longer needed. **Explain alternative:** _____
- _____ 11 All roads and landings will be smoothed and drained when retired. **Explain alternative:** _____

- _____ 12 All perennial, intermittent or ephemeral stream crossings will be protected by the use of adequate size culverts or bridges and will be crossed at a right angle. Existing fords may be used if graveled 100' on both sides and on stream bottom. **Explain alternative:** _____

- _____ 13 Harvesting debris will be piled as far from the stream as practical: never place near or in stream. Felled treetops will be removed from all perennial or intermittent streams. **Explain alternative:** _____
- _____ 14 a. All landings, regardless of location, and all roads within SMZ will be mulched and seeded according to guidelines when job is retired. **Explain alternative:**

Mixture: _____
- _____ b. All sections of haul roads that exceed 10% grade and all sections of skid roads that exceed 15% will be seeded. All roads that exceed 20% grade will be seeded and mulched. **Explain alternative:**

Mixture: _____

c. Any steep, unstable or sensitive areas on any road, all stream crossings for 100 feet on both sides (25' ephemeral streams) will be seeded and mulched.

Explain alternative: _____

Mixture: _____

J. I need Special Assistance and training on Best Management Practices. Yes:_____ No:_____

K. Call Miss Utilities at (1-800-245-4848) Confirmation Number: _____

L. I hereby certify that I have obtained or have applied for all licenses and/or permits required under State and federal laws and regulations to conduct a commercial timber-harvesting operation and that I will conduct the above-described operation in compliance with West Virginia Logging Sediment Control Act (LSCA) §19-1B of the West Virginia Code.

Date: _____

Printed Name

Signature

Note: Original notification with original signature is required. MAIL OR DELIVER THIS FORM WITH YOUR REQUEST FOR A TIMBERING HARVEST EXEMPTION. You will not be permitted to start the timbering operation until you receive your approved Timber Harvesting Exemption form from the WV Division of Forestry.

Region 1 Farmington

P O Box 40
Farmington, WV 26571
(304) 825-6983
FAX: (304) 825-6987

Toll Free 1-866-775-1557

Included counties of
Barbour, Brooke,
Hancock, Harrison,
Marion, Marshall,
Monongalia, Ohio,
Preston, Taylor, Tucker,
Wetzel

Region 2 Beckley

330 Harper Park Dr. Suite J
Beckley, WV 25801
(304) 256-6775
FAX: (304) 256-6770

Toll Free 1-866-271-0201

Includes counties of Fayette,
Greenbrier, McDowell,
Mercer, Monroe, Raleigh,
Summers, Wyoming

Region 1 Romney

One Depot St.
Romney, WV 26757
(304) 822-4512
FAX: (304) 822-7331

Toll Free 1-866-738-4749

Includes counties of
Berkeley, Grant,
Hampshire, Hardy,
Jefferson, Mineral,
Morgan, Pendleton

Region 3 Milton

P. O. Box 189
Milton, WV 25541
(304) 743-6186
FAX: (304) 743-0218

Toll Free 1-866-424-5896

Includes counties of Boone,
Cabell, Kanawha, Lincoln,
Logan, Mason, Mingo,
Putnam, Wayne

Region 2 French Creek

330 Harper Park Dr. Suite J
Beckley, WV 25801
(304) 256-6775
FAX: (304) 256-6770

Toll Free 1-866-271-0201

Includes counties of
Braxton, Clay, Lewis,
Nicholas, Pocahontas,
Randolph, Upshur,
Webster

Region 3 Elizabeth

P O Box 2 - 25 Schoolview St.
Elizabeth, WV 26143
304-275-0261
FAX: (304) 275-0285

Toll Free 1-866-288-8117

Includes counties of Calhoun,
Doddridge, Gilmer, Jackson,
Pleasants, Ritchie, Roane,
Tyler, Wirt, Wood

Charleston - State Office

1900 Kanawha Blvd East
Charleston, WV 25305-0180
(304) 558-2788
Fax: (304) 558-0143

Website: www.wvforestry.com