

TIMBERING EXEMPTION NOTIFICATION FORM

West Virginia Division of Forestry

See Instruction sheet for detailed information.

A. Exemptee's Name: _____
 Address: (Street or P.O. Box) _____
 City: _____ State: _____ Zip Code: _____
 Contact Person: _____ Telephone Number: _____
 Exemption Number: _____

B. Location of Logging Operation:
 County: _____ Nearest Town: _____
 Attach a Topographic map (USGS 7.5 minute series) with the harvest area outlined and the planned locations of haul roads, log landing/landings and stream crossings marked. If you need assistance please contact your closest DOF Regional office as listed on the last page of this form.

(For DOF Use Only)
 Official designated watershed: _____
 UTM Coordinates at Landing : (NAD 83) _____ E/W _____ N/S _____

C. Harvest Method (in acres): **Only list actual acres being harvested not property acres.*

	Acres
Uneven Aged Harvest (Single Tree or Group Selection)	_____
Landowner/Loggers's Choice or Fixed Diameter Limit of _____ inches at [] Stump [] DBH	_____
Even Aged Harvest (Clear-cut, Seed-tree or Shelter-wood)	_____
Pre-harvest Activities (Road construction or reconstruction)	_____
Total:	_____

D. Severance Tax: (If different from Section A)
 Severance Tax will be paid by:
 Name: _____ Phone: () _____
 Address: (Street or P.O. Box) _____
 City: _____ State: _____ Zip Code: _____

E. Planned Starting Date: _____ **Planned Completion Date:** _____

**** Note: Anytime the logging operation is shut down more than seven(7) days before the planned completion date or if an extension of this notification is needed, call the appropriate WVDOF office (see page 3).**

F. Certified Logger in Charge:
 I understand that as I am harvesting under a Timber Harvesting Exemption that I am not subject to attaining and maintaining Certified Logger status as required by the Logging Sediment Control Act, but that I still have a legal responsibility to follow all of the Best Management Practices as listed in section I.

H. Property owner, if different from Section A:
 Name: _____
 Address: (Street or P.O. Box) _____
 City: _____ State: _____ Zip Code: _____
 Agent or Forester: _____ Phone: () _____

I. **Best Management Practices:**

Checking a Yes signifies that you **shall** use the relevant BMP on the entire job, if a BMP cannot be used, state why and explain your planned alternatives at the bottom of the page.

No skidding in or through streams!

- 1
 Yes No Leave at least a 100' SMZ between perennial and intermittent streams and roads and at least a 25' SMZ between ephemeral streams and roads
- 2
 Yes No Haul roads will not be constructed in excess of 10% grade, except grades of up to 15% are allowable for up to 200' when necessary.
- 3
 Yes No Skid roads will not be constructed in excess of 15% grade, except grades of up to 20% are allowable for up to 200' when necessary.
- 4
 Yes No Stone will be applied and maintained on up to 200' of all haul roads from where they enter public highways.
- 5
 Yes No Landings and debris will be located outside of SMZ's.
- 6
 Yes No Water will be diverted into undisturbed filter areas from landings using ditches, culverts, water bars, and any other sediment control devices that may be necessary.
- 7
 Yes No Unditched roads will be outsloped if possible. Broad based dips and/or grade breaks will be installed and maintained at required intervals.
- 8
 Yes No Temporary water bars or turn outs will be placed on skid roads to control potential erosion during temporary shutdown periods to include nights and weekends.
- 9
 Yes No Permanent water bars will be installed at required intervals as soon as the road is no longer needed.
- 10
 Yes No All skid roads and landings will be smoothed, outsloped and drainage established when road is retired.
- 11
 Yes No All stream crossings on any stream will be protected by the use of adequately size culverts or bridges and will be crossed at right angles. Existing fords may be used if stream bottom and approaches are stoned for 100' on either side of stream.
- 12
 Yes No Harvesting debris will be piled as far from the stream as practical. Felled treetops and debris will be removed from all perennial or intermittent streams.
- 13
 Yes No All landings and any disturbed soil within a SMZ shall be seeded and mulched, and any road that exceeds 15% will be properly stabilized or seeded and mulched to ensure vegetative cover to prevent erosion.

Alternative Practices

J. I need Special Assistance and training on Best Management Practices. Yes:_____ No:_____

K. Call Miss Utilities at (1-800-245-4848) Confirmation Number: _____

L. I hereby certify that I have obtained or have applied for all licenses and/or permits required under State and federal laws and regulations to conduct a commercial timber-harvesting operation and that I will conduct the above-described operation in compliance with West Virginia Logging Sediment Control Act (LSCA) §19-1B of the West Virginia Code.

Date: _____

Printed Name

Signature

Note: Original notification with original signature is required. MAIL OR DELIVER THIS FORM WITH YOUR REQUEST FOR A TIMBERING HARVEST EXEMPTION. You will not be permitted to start the timbering operation until you receive your approved Timber Harvesting Exemption form from the WV Division of Forestry.

Region 1 Farmington

P O Box 40
Farmington, WV 26571
(304) 825-6983
FAX: (304) 825-6987

Toll Free 1-866-775-1557

Included counties of
Barbour, Brooke,
Hancock, Harrison,
Marion, Marshall,
Monongalia, Ohio,
Preston, Taylor, Tucker,
Wetzel

Region 4 Beckley

330 Harper Park Dr. Suite J
Beckley, WV 25801
(304) 256-6775
FAX: (304) 256-6770

Toll Free 1-866-271-0201

Includes counties of Fayette,
Greenbrier, McDowell,
Mercer, Monroe, Raleigh,
Summers, Wyoming

Region 2 Romney

One Depot St.
Romney, WV 26757
(304) 822-4512
FAX: (304) 822-7331

Toll Free 1-866-738-4749

Includes counties of
Berkeley, Grant,
Hampshire, Hardy,
Jefferson, Mineral,
Morgan, Pendleton

Region 5 Milton

P. O. Box 189
Milton, WV 25541
(304) 743-6186
FAX: (304) 743-0218

Toll Free 1-866-424-5896

Includes counties of Boone,
Cabell, Kanawha, Lincoln,
Logan, Mason, Mingo,
Putnam, Wayne

Region 3 Buckhannon

61 5th St.
Bldg. 1 Suite 201
Buckhannon, WV 26201
(304)380-2227

Includes counties of
Braxton, Clay, Lewis,
Nicholas, Pocahontas,
Randolph, Upshur,
Webster

Region 6 Elizabeth

P O Box 2 - 25 Schoolview St.
Elizabeth, WV 26143
304-275-0261
FAX: (304) 275-0285

Toll Free 1-866-288-8117

Includes counties of Calhoun,
Doddridge, Gilmer, Jackson,
Pleasants, Ritchie, Roane,
Tyler, Wirt, Wood

Charleston - State Office

7 Players Club Dr.
Charleston, WV 25311
(304) 558-2788
Fax: (304) 558-0143

Website: www.wvforestry.com