



**Appendix B**

**WEST VIRGINIA FOREST STEWARDSHIP PROGRAM  
PLAN APPLICATION**

**APPLICANT (PLEASE PRINT)**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Street Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone - Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**PROPERTY INFORMATION**

1. County: \_\_\_\_\_ 2. Property Location: \_\_\_\_\_

3. Topographic Map Quadrangle (name): \_\_\_\_\_

4. UTM's (or Longitude/Latitude) for Property: \_\_\_\_\_

5. Total Property Acres: \_\_\_\_\_ 6. Estimated Forested Acres\* \_\_\_\_\_

7. Deed Book & Plat No.: \_\_\_\_\_ District, Tax Map & Parcel No. \_\_\_\_\_

8. Are property lines marked? Yes \_\_\_\_\_ No \_\_\_\_\_ If not, are they known? Yes \_\_\_\_\_ No \_\_\_\_\_

9. Will the owner or representative be available to accompany a forester on a brief reconnaissance? Yes \_\_\_\_\_ No \_\_\_\_\_

10. Does the forest land have roads into and through it? Yes \_\_\_\_\_ No \_\_\_\_\_

12. Has the property owner received previous forestry assistance? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what? \_\_\_\_\_

13. Have you ever sold timber or other forest products from your woodland? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what? \_\_\_\_\_

Are you interested in learning more about the Tree Farm program? Yes \_\_\_\_\_ No \_\_\_\_\_

**LANDOWNER PRIORITIES (RANK FROM 1 TO 3 – 1 BEING HIGHEST PRIORITY)**

\_\_\_\_\_ Timber Management (Growing timber products) \_\_\_\_\_ Soil and Water Conservation

\_\_\_\_\_ Wildlife Management \_\_\_\_\_ Aesthetics

\_\_\_\_\_ Recreation \_\_\_\_\_ Other (specify)

**I hereby agree to implement, to the best of my ability, the Forest Stewardship Plan prepared for my property.**

\_\_\_\_\_  
(Signature of Property Owner) (Date)

**I have contacted the following Consulting Forester/DOF Service Forester to prepare my Forest Stewardship Plan.**

\_\_\_\_\_  
(Name of Consulting Forester / DOF Service Forester) (Telephone Number)

\_\_\_\_\_  
(Company/Agency Name and Mailing Address)

**OPTIONAL – Topographic map of the property if available. \*BETTER TO OVER ESTIMATE**

**MAIL THE COMPLETED APPLICATION TO YOUR LANDOWNER ASSISTANCE FORESTER FOR THE COUNTY IN WHICH YOUR PROPERTY IS LOCATED. SEE THE ATTACHED LISTING FOR THIS MAILING INFORMATION.**

**Privacy Notice:** The West Virginia Division of Forestry collects and process certain personal information as needed for appropriate and customary business purposes. Personal information may be disclosed to other State agencies of third parties as necessary in the normal course of business or to comply with federal or state laws, including Freedom of Information Act requests. If you have questions about our use of personal information, please contact us at 304-558-2788. Revised 2/18

## FOREST STEWARDSHIP PROGRAM PLAN APPLICATION INFORMATION

- 1) Before signing the plan application for cost share assistance for a Stewardship Plan you must select a certified consultant forester to write your plan. See the list of Certified Consultant Foresters on our website [www.wvforestry.com](http://www.wvforestry.com) approved to prepare Forest Stewardship Plans in West Virginia.
- 2) Verify with the selected Consultant Forester that he/she is willing to write your plan within the time frame. Forest Stewardship Management Plans must be completed within TWELVE (12) MONTHS OF THE APPROVAL DATE. Failure to submit a Consultant Forester prepared plan and the cost share reimbursement forms to the Division of Forestry by the due date will result in forfeiture of any reimbursement payment.
- 3) Do not sign a contract with a Consultant Forester to prepare your plan UNTIL you have received a written approval letter from the West Virginia Division of Forestry.
- 4) Upon receipt of the completed Stewardship Plan Application, a W9 Taxpayer identification form, and a Vendor Registration and Disclosure Statement at the Division of Forestry, pending available funding, a grant will be written to you agreeing to pay 75% of the approved cost of your Forest Stewardship Management Plan. The approved rate used for the Forest Stewardship Management Plan is as follows: \$600.00 for Cost of Plan plus \$6.50 per forested acre. Non forested acres will not be cost shared.

### Example for 10 Forested Acres

Formula:  $\$600.00 + (\$6.50 \times 10 \text{ acres}) = \$665.00$

|                                   | <u>New Plan</u>       |
|-----------------------------------|-----------------------|
| Landowner Pays Consultant         | \$665.00              |
| <u>State Reimburses Landowner</u> | <u>\$498.75 (75%)</u> |
| Final Landowner Expense           | \$166.25 (25%)        |

### Example for 100 Forested Acres

Formula:  $\$600.00 + (\$6.50 \times 100 \text{ acres}) = \$1250.00$

|                                   | <u>New Plan</u>       |
|-----------------------------------|-----------------------|
| Landowner Pays Consultant         | \$1250.00             |
| <u>State Reimburses Landowner</u> | <u>\$937.50 (75%)</u> |
| Final Landowner Expense           | \$312.50 (25%)        |

Private Consultant Foresters may charge more than the approved rate. However, landowner reimbursements will not exceed the approved acreage rate. Any additional Consultant Forester Fees will be the responsibility of the landowner.

Upon approval of the plan the Division of Forestry will notify you by letter with a copy to your Consultant Forester of the qualifying acres approved for payment.

**WEST VIRGINIA DIVISION OF FORESTRY**  
**SERVICE FORESTERS**

| REGION 1   |  |   |
|--|--|---|
| Forester   | County   | Address & Phone Number  |
| Brent Lyons<br><a href="mailto:Brent.G.Lyons@wv.gov">Brent.G.Lyons@wv.gov</a>                      | Hancock, Brooke, Ohio, & Marshall north of route 250 | USDA Service Center<br>1 Ball Park Drive<br>McMechen, WV 26040<br>304-238-1029<br>304-546-2275 cell phone   |
| Shaun Kuhn<br><a href="mailto:Shaun.D.Kunh@wv.gov">Shaun.D.Kunh@wv.gov</a>                         | Wetzel & Marshall south of route 250                 | PO Box 40<br>Farmington, WV 26571<br>304-825-6983<br>304-389-2491 cell phone                                |
| vacant   | Marion, Taylor                                       | PO Box 40<br>Farmington, WV 26571<br>304-825-6983<br>Cell phone   |
| Mike Boyce<br><a href="mailto:Michael.S.Boyce@wv.gov">Michael.S.Boyce@wv.gov</a>                   | Monongalia   | Mont Chateau Research Center<br>1 Mont Chateau Road<br>Morgantown, WV 26508-8079<br>304-502-2269 Cell phone |
| Mike Reese<br><a href="mailto:John.M.Reese@wv.gov">John.M.Reese@wv.gov</a>                         | Preston & Tucker                                     | PO Box 40<br>Farmington, WV 26571<br>304-825-6983<br>304-380-1518 cell phone                                |
| Dan Cooley<br><a href="mailto:Daniel.P.Cooley@wv.gov">Daniel.P.Cooley@wv.gov</a>                   | Barbour, Harrison                                    | PO Box 40<br>Farmington, WV 26571<br>304-825-6983<br>304-541-8126 cell phone                                |
|  |  |   |
| REGION 2   |  |   |
| Forester   | County   | Address & Phone Number  |
| Todd Carnell<br><a href="mailto:Todd.P.Carnell@wv.gov">Todd.P.Carnell@wv.gov</a>                   | Mineral  | 1 Depot Street<br>Romney, WV 26757<br>304-822-4512<br>304-703-1420 cell phone                               |
| vacant   | Pendleton  | PO Box 245<br>Franklin, WV 26807<br>cell phone  |
| Jared Kinlein<br><a href="mailto:Jarred.R.Kinlein@wv.gov">Jarred.R.Kinlein@wv.gov</a>              | Berkeley, Morgan, Jefferson                          | PO Box 66<br>Inwood, WV 25426<br>304-229-2665<br>304-490-5993 cell phone                                    |
| Vacant   | Hampshire  | 1 Depot Street<br>Romney, WV 26757<br>304-822-4512<br>cell phone  |
| Isaac Bergdoll<br><a href="mailto:Isaac.K.Bergdoll@wv.gov">Isaac.K.Bergdoll@wv.gov</a>             | Grant  | PO Box 245<br>Franklin, WV 26807<br>304-703-9716 cell phone   |
| Christopher Kesner<br><a href="mailto:christopher.j.kesner@wv.gov">christopher.j.kesner@wv.gov</a> | Hardy  | 60 B Industrial Park Road<br>Moorefield, WV 26506<br>304-538-2397<br>304-541-6822                           |

| REGION 3  |                           |   |
|---|---------------------------|---|
| Forester  | County                    | Address & Phone Number  |
| Danny James<br><a href="mailto:Danny.L.James@wv.gov">Danny.L.James@wv.gov</a>                   | Lewis, Upshur             | 61 5 <sup>th</sup> St Building 1 Suite 201<br>Buckhannon, WV 26201<br><br>304-712-5627 cell phone               |
| Johnny King<br><a href="mailto:Johnny.L.King@wv.gov">Johnny.L.King@wv.gov</a>                   | Braxton                   | PO Box 187<br>Summersville, WV 26651<br>304-872-0830<br>304-534-2328 cell phone                                 |
| Joe Jelich<br><a href="mailto:Joe.S.Jelich@wv.gov">Joe.S.Jelich@wv.gov</a>                      | Clay                      | PO Box 2/25 Schoolview St.<br>Elizabeth, WV 26143<br>304-275-0261<br>304-380-3574 cell phone                    |
| Curtis Helton<br><a href="mailto:J.Curtis.Helton@wv.gov">J.Curtis.Helton@wv.gov</a>             | Pocahontas                | PO Box 345<br>Marlinton, WV 24954<br>304-799-6151<br>304-380-3781 cell phone                                    |
| Mitch Gruver<br><a href="mailto:mitchell.c.gruver@wv.gov">mitchell.c.gruver@wv.gov</a>          | Randolph                  | 61 5 <sup>th</sup> St Building 1 Suite 201<br>Buckhannon, WV 26201<br><br>304-439-3003 office phone             |
| Jack Spencer<br><a href="mailto:Jack.J.Spencer@wv.gov">Jack.J.Spencer@wv.gov</a>                | Nicholas                  | PO Box 187<br>Summersville, WV 26651<br>304-872-0830<br>304-731-6138 cell phone                                 |
| Vacant  | Webster                   | 240 South Main Street<br>Suite 101<br>Webster Springs, WV 26288<br>304-389-4159                                 |
| REGION 4  |                           |   |
| Forester  | County                    | Address & Phone Number  |
| Vacant  | Fayette                   | 330 Harper Park Drive, Suite J<br>Beckley, WV 25801<br>304-256-6775<br>304-673-1794 cell                        |
| William "Craig" Okes<br><a href="mailto:W.Craig.Okes@wv.gov">W.Craig.Okes@wv.gov</a>            | Summers                   | Court House Annex<br>120 Ballenger St. Suite 207<br>Hinton, WV 25951<br>304-466-2799<br>304-546-5095 cell phone |
| Mat Bailey<br><a href="mailto:Mathew.W.Bailey@wv.gov">Mathew.W.Bailey@wv.gov</a>                | Region Wide Forester      | 330 Harper Park Drive, Suite J<br>Beckley, WV 25801<br>304-256-6775<br>304-731-6250 cell phone                  |
| Joey Harless<br><a href="mailto:Joey.L.Harless@wv.gov">Joey.L.Harless@wv.gov</a>                | Monroe                    | 717 N. Jefferson Street<br>Lewisburg, WV 24901<br>304-647-7425<br>304-673-8380 cell phone                       |
| Vacant  | Mercer, McDowell, Wyoming | 330 Harper Park Drive, Suite J<br>Beckley, WV 25801<br>304-256-6775<br>304-731-0496 cell phone                  |
| Anthony Kesterson<br><a href="mailto:Anthony.W.Kesterson@wv.gov">Anthony.W.Kesterson@wv.gov</a> | Greenbrier                | 717 N. Jefferson Street<br>Lewisburg, WV 24901<br>304-647-7425<br>304-380-3398 cell phone                       |

|   |         |   |
|---|---------|---|
| <p>Mark Hudnall<br/> <a href="mailto:Mark.D.Hudnall@wv.gov">Mark.D.Hudnall@wv.gov</a></p> | Raleigh | <p>330 Harper Park Drive, Suite J<br/>         Beckley, WV 25801<br/>         304-256-6775<br/>         304-894-7491 cell phone</p> |
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| REGION 5  |               |   |
|---|---------------|---|
| Forester  | County        | Address & Phone Number  |
| <p>John Holden<br/> <a href="mailto:john.b.holden@wv.gov">john.b.holden@wv.gov</a></p>                | Kanawha       | <p>130 Rattlesnake Run<br/>         Charleston, WV 25314<br/>         304-558-1264</p>  |
| <p>Michael Dolin<br/> <a href="mailto:Michael.I.Dolin@wv.gov">Michael.I.Dolin@wv.gov</a></p>          | Boone         | <p>PO Box 645<br/>         Holden, WV 25625<br/>         304-239-2055<br/>         304-380-1532 cell phone</p>                |
| <p>Craig Elswick<br/> <a href="mailto:Craig.A.Elswick@wv.gov">Craig.A.Elswick@wv.gov</a></p>          | Cabell        | <p>PO Box 189<br/>         Milton, WV 25541<br/>         304-743-6186<br/>         304-894-2696 cell phone</p>                |
| <p>Ian Smith<br/> <a href="mailto:Ian.T.Smith@wv.gov">Ian.T.Smith@wv.gov</a></p>                      | Putnam        | <p>624 Forestry Drive<br/>         West Columbia, WV 25287<br/>         304-675-6626<br/>         304-380-8271 cell phone</p> |
| Vacant  | Logan         | <p>PO Box 645<br/>         Holden, WV 25625<br/>         304-239-2055<br/>         cell phone</p>                             |
| <p>H. Larry Six<br/> <a href="mailto:H.Larry.Six@wv.gov">H.Larry.Six@wv.gov</a></p>                   | Mason & Mingo | <p>624 Forestry Drive<br/>         West Columbia, WV 25287<br/>         304-675-6626<br/>         304-380-7490 cell phone</p> |
| <p>David Turnipseed<br/> <a href="mailto:Davis.S.Turnipseed@wv.gov">Davis.S.Turnipseed@wv.gov</a></p> | Lincoln       | <p>PO Box 189<br/>         Milton, WV 25541<br/>         304-743-6186<br/>         304-380-6428 cell phone</p>                |
| <p>Matt Cook<br/> <a href="mailto:Matthew.C.Cook@wv.gov">Matthew.C.Cook@wv.gov</a></p>                | Wayne         | <p>PO Box 189<br/>         Milton, WV 25541<br/>         304-743-6186<br/>         304-550-7389 cell phone</p>                |

| REGION 6   |                  |   |
|--|------------------|---|
| Forester   | County           | Address & Phone Number  |
| Vacant   | Ritchie          | PO Box 2<br>25 Schoolview St.<br>Elizabeth, WV 26143<br>304-275-0261<br>cell phone                |
| Jon Wilson<br><a href="mailto:Jon.T.Wilson@wv.gov">Jon.T.Wilson@wv.gov</a>       | Pleasants, Tyler | PO Box 2<br>25 Schoolview St.<br>Elizabeth, WV 26143<br>304-275-0261<br>304-389-3831 cell phone   |
| vacant   | Jackson, Roane   | PO Box 2<br>25 Schoolview St.<br>Elizabeth, WV 26143<br>304-275-0261<br>(304) 389-4159 Cell Phone |
| Jesse King<br><a href="mailto:Jesse.L.King@wv.gov">Jesse.L.King@wv.gov</a>       | Gilmer, Calhoun  | PO Box 2<br>25 Schoolview St.<br>Elizabeth, WV 26143<br>304-275-0261<br>304-488-9157 cell phone   |
| Vacant   | Wood, Wirt       | PO Box 2<br>25 Schoolview St.<br>Elizabeth, WV 26143<br>304-275-0261<br>304-206-0403 cell phone   |
| Cody Adkison<br><a href="mailto:Cody.C.Adkison@wv.gov">Cody.C.Adkison@wv.gov</a> | Doddridge        | PO Box 2<br>25 Schoolview St.<br>Elizabeth, WV 26143<br>304-275-0261<br>681-417-8987              |
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UPDATED 5/17/23