

Timbering Operation Notification Form

West Virginia Division of Forestry



A: **Logging Company:** _____
 Address (Street or PO Box): _____
 City: _____ State: _____ Zip: _____
 Contact Person: _____ Phone: _____
 Timbering License #: _____

B: **Location of Timbering Operation:**
 County: _____ Nearest Town: _____
 USGS Topographical Map: _____
 Attach a Topographic Map (USGS 7.5 minute series) with the harvest area outlined and the planned locations of haul roads, log landings, and stream crossings marked.

(For DOF Use Only)

Official Designated Watershed: _____
 UTM Coordinates at Landing: (NAD 83) E/W _____ N/S _____

C: **Harvest Method (In Acres):** **Only list actual acres being harvested not property acres.*

Acres

Uneven Aged Harvest (Single Tree or Group Selection) _____
 Landowner/Logger's Choice _____
 Even Aged Harvest (Clear-cut, Seed-tree, Shelter-wood) _____
 Pre-Harvest Activities (Road construction or reconstruction) _____
 Fixed Diameter Limit of _____ inches at ☐ Stump ☐ DBH _____
 Total: _____

D: **Planned Starting Date:** _____ **Planned Completion Date:** _____

Anytime the Timbering Operation is shut down more than seven days before the planned completion date or if an extension of this notification is needed, call the appropriate WVDOF office on Page 3. Failure to do so is a violation of the LSCA and will result in suspension of the operation.

E: **Certified Logger in Charge:** _____
 Certification Number: _____ Phone: _____

F: **Owner of Timber:** **Required if other than Property Owner or Logger*

Name: _____
 Address (Street or PO Box): _____
 City: _____ State: _____ Zip: _____
 Contact Person: _____ Phone: _____
 Timbering License #: _____

G: **Property Owner:** **Required if different from Section G:*

Name: _____
 Address (Street or PO Box): _____
 City: _____ State: _____ Zip: _____
 Agent or Forester: _____ Phone: _____

H: Best Management Practices:

Checking a Yes signifies that you **shall** use the relevant BMP on the entire job, if a BMP cannot be used, state why and explain your planned alternatives at the bottom of the page.

No skidding in or through streams!

1
☐ Yes ☐ No Leave at least a 100' SMZ between perennial and intermittent streams and roads and at least a 25' SMZ between ephemeral streams and roads.

2
☐ Yes ☐ No Haul roads will not be constructed in excess of 10% grade, except grades of up to 15% are allowable for up to 200' when necessary.

3
☐ Yes ☐ No Skid roads will not be constructed in excess of 20% grade, except for short distances of up to 200'.

4
☐ Yes ☐ No Stone will be applied and maintained on up to 200' of all haul roads from where they enter public highways.

5
☐ Yes ☐ No Landings and debris will be located outside of SMZ's.

6
☐ Yes ☐ No Water will be diverted into undisturbed filter areas from landings using ditches, culverts, water bars, and any other sediment control devices that may be necessary.

7
☐ Yes ☐ No Unditched roads will be outsloped if possible. Broad based dips and/or grade breaks will be installed and maintained at required intervals.

8
☐ Yes ☐ No Temporary water bars or turn outs will be placed on skid roads to control potential erosion during temporary shutdown periods to include nights and weekends.

9
☐ Yes ☐ No Permanent water bars will be installed at required intervals as soon as the road is no longer needed.

10
☐ Yes ☐ No All skid roads and landings will be smoothed, outsloped and drainage established when road is retired.

11
☐ Yes ☐ No All stream crossings will be protected by the use of adequately sized culverts or bridges if the watershed area is greater than 400 acres and will be crossed at right angles. Existing fords may be used if stream bottom and approaches are stoned for 100' on either side.

12
☐ Yes ☐ No Harvesting debris will be piled as far from the stream as practical. Felled treetops and debris will be removed from all perennial or intermittent streams.

13
☐ Yes ☐ No All landings and any disturbed soil within a SMZ shall be seeded and mulched, and any road that exceeds 20% will be properly stabilized by an approved method or seeded and mulched to ensure vegetative cover to prevent erosion.

Alternative Practices:

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J. **Miss Utilities:** (1-800-245-4848) **Not required but highly recommended.*

Confirmation Number: _____

K. ☐ Yes The Landowner has been informed about my legal obligation to follow Best Management Practices and has been educated as to what those practices consist of.

L I hereby certify that all information on this form is accurate and I have obtained or have applied for all licenses and/or permits required under state or federal laws and regulations to conduct a commercial timbering operation at this site and that I will conduct the above described operation in compliance with the West Virginia Logging Sediment Control Act (LSCA) §19-1B of the West Virginia Code.

Date

Printed Name

Signature (Must be official of logging company)

Unless marked as not required all information must be completed to constitute a valid notification.

Note: Original notification with original signature is required. MAIL OR DELIVER THIS FORM SO THAT IT WILL BE RECEIVED AT LEAST THREE(3) DAYS PRIOR to beginning the logging operation to the appropriate Forestry Office listed below.

Region 1 Fairmont P. O Box 40 Farmington WV 26571 (304) 825-6983 FAX: (304) 825-6987	Included counties of Barbour, Brooke, Hancock, Harrison, Marion, Marshall, Monongalia, Ohio, Preston, Taylor, Tucker, Wetzel	Region 4 Beckley 330 Harper Park Dr. Suite J Beckley, WV 25801 (304) 256-6775 FAX: (304) 256-6770	Includes counties of Fayette, Greenbrier, McDowell, Mercer, Monroe, Raleigh, Summers, Wyoming
Region 2 Moorefield 712 N Main St Suite 201 Moorefield WV 26836 (304) 822-4512	Includes counties of Berkeley, Grant, Hampshire, Hardy, Jefferson, Mineral, Morgan, Pendleton	Region 5 Charleston 7 Players Club Dr. Charleston WV 25311 (304) 743-6186 FAX: (304) 558-0143	Includes counties of Boone, Cabell, Kanawha, Lincoln, Logan, Mason, Mingo, Putnam, Wayne
Region 3 Buckhannon 61 5th St. Building 1 Suite 201 Buckhannon, WV 26201 (304) 439-3003	Includes counties of Braxton, Clay, Lewis, Nicholas, Pocahontas, Randolph, Upshur, Webster	Region 6 Elizabeth P O Box 2 (25 Schoolview St) Elizabeth, WV 26143 (304) 275-0261 FAX: (304) 275-0265	Includes counties of Calhoun, Doddridge, Gilmer, Jackson, Pleasants, Ritchie, Roane, Tyler, Wirt, Wood

Website: www.wvforestry.com